

Affinity Water

Wholesale Invoicing Timetable

2025/26

February 2025



Introduction

In accordance with the Wholesale-Retail Code: Contract Schedule 1, Part 2: Business Terms, we have set out the following timetables showing the dates on which we intend to issue invoices to Retailers for Primary and Non-primary charges. Terms using capitals have the meaning given in the Wholesale Retail Code.

Distribution

Invoices will be issued electronically to the email addresses provided by Retailers by 5pm on the date stated.

Payment

Retailers must ensure that they settle invoices within the timescales set out in the Wholesale-Retail Code and by the Market Operator, or as set out in our Alternative Payment Terms Agreement. Where an invoice falls on a day which is not a Business Day, we will expect payment to be received by close of business on the first Business Day preceding the due date.

Late Payment

Relating to Primary charges only, late payment of invoices will be subject to Default interest and reporting, as per sections 9.9.2 & 9.10.1 of the Business Terms. Invoices will be grouped by the month in which they are distributed and charged interest based on their overdue balance. Once the overdue balances of all grouped invoices are fully paid, and where the total interest value calculated across all overdue balances is equal to or greater than £10, an invoice will be raised and distributed within 30 days.

Contact Information

If you wish to contact us in relation to our wholesale invoicing timetable you should contact our Wholesale Commercial Team as follows:

Wholesale Commercial Settlement Team	
Address	Affinity Water Ltd Tamblin Way Hatfield Hertfordshire AL10 9EZ
Telephone	0345 350 3677
Email	wholesale.commercial@affinitywater.co.uk
Web	www.affinitywater.co.uk/wholesale-contact-us

Invoicing Timetable

Invoice Date	R1 & Non-Primary	R2	R3	RF	P1 Invoice Date	P1
07/03/2025	Feb-25	Dec-24	Jun-24	Oct-23	11/03/2025	Apr-25
07/04/2025	Mar-25	Jan-25	Jul-24	Nov-23	08/04/2025	May-25
08/05/2025	Apr-25	Feb-25	Aug-24	Dec-23	09/05/2025	Jun-25
06/06/2025	May-25	Mar-25	Sep-24	Jan-24	10/06/2025	Jul-25
07/07/2025	Jun-25	Apr-25	Oct-24	Feb-24	11/07/2025	Aug-25
07/08/2025	Jul-25	May-25	Nov-24	Mar-24	08/08/2025	Sep-25
05/09/2025	Aug-25	Jun-25	Dec-24	Apr-24	10/09/2025	Oct-25
07/10/2025	Sep-25	Jul-25	Jan-25	May-24	13/10/2025	Nov-25
07/11/2025	Oct-25	Aug-25	Feb-25	Jun-24	10/11/2025	Dec-25
05/12/2025	Nov-25	Sep-25	Mar-25	Jul-24	09/12/2025	Jan-26
08/01/2026	Dec-25	Oct-25	Apr-25	Aug-24	12/01/2026	Feb-26
06/02/2026	Jan-26	Nov-25	May-25	Sep-24	09/02/2026	Mar-26
06/03/2026	Feb-26	Dec-25	Jun-25	Oct-24	11/03/2026	Apr-26
09/04/2026	Mar-26	Jan-26	Jul-25	Nov-24	10/04/2026	May-26
08/05/2026	Apr-26	Feb-26	Aug-25	Dec-24	08/05/2026	Jun-26
05/06/2026	May-26	Mar-26	Sep-25	Jan-25	10/06/2026	Jul-26
07/07/2026	Jun-26	Apr-26	Oct-25	Feb-25	13/07/2026	Aug-26
07/08/2026	Jul-26	May-26	Nov-25	Mar-25	10/08/2026	Sep-26
07/09/2026	Aug-26	Jun-26	Dec-25	Apr-25	10/09/2026	Oct-26
07/10/2026	Sep-26	Jul-26	Jan-26	May-25	12/10/2026	Nov-26
06/11/2026	Oct-26	Aug-26	Feb-26	Jun-25	10/11/2026	Dec-26
07/12/2026	Nov-26	Sep-26	Mar-26	Jul-25	09/12/2026	Jan-27